Purchasing Department

116 West Jefferson Street
Thomasville, Georgia 31799
229-225-4100

BOARD OF COMMISSIONERS
THOMAS COUNTY GEORGIA
EST. 1825

November 18, 2026
INVITATION TO BID
Janitorial Supplies
Jan 1, 2027 – June 30, 2027

You are invited to submit a sealed bid for providing the following **Janitorial Supplies** for the Thomas County Board of Commissioners. Attached are the general conditions, standard instructions, bid specification, and bid form. Variation from the given specifications should be noted on the bid form with an explanation of said variation(s) attached. Bids are to be marked with bidder's name and address and labeled: "**Bid for Janitorial Supplies"** and mailed or delivered to the following address no later than 2:00 p.m.; local time, Thursday, December 10, 2026.

Deadline for receiving bids:	12/10/2026 (date)	2:00 p.m. (time)
Bid opening:	12/10/2026 (date)	2:00 p.m. (time)
Committee Review:	1/05/2027 (date)	8:30 a.m. (time)
Tentative Award Date:	1/12/2027 (date)	4:00 p.m. (time)

Address all bids to:

THOMAS COUNTY BOARD OF COMMISSIONERS
SEALED - Bid for "Janitorial Supplies"
ATTN: PURCHASING DEPARTMENT
P.O. Box 920 (zip: 31799)
116 West Jefferson Street, Room 220
Thomasville, Georgia 31792

Any inquiries concerning this bid should be made to Nisha Thurman, Chief Purchasing Agent, at the above location or at (229) 225-4100. Nisha.Thurman@thomascountyga.gov.

PLEASE CALL OR E-MAIL CONFIRMATION OF RECEIPT OF THIS INVITATION TO BID.

GENERAL CONDITIONS

No bids received after said time or at any place other than the time and place stated in the notice will be considered.

WITHDRAWAL OF BID:
A bidder may withdraw his bid before the expiration of the time during which bids may be submitted without prejudice to the bidder, by submitting a written request of withdrawal to the Thomas County Board of Commissioners, Purchasing Department.

REJECTION OF BID:
Thomas County may reject any and all bids, and must reject a bid of any party who has been delinquent or unfaithful in any formal contract with Thomas County. Also, the right is reserved to waive any irregularities or informalities in any bid in the bidding procedure. Thomas County will be the sole judge which bid is best, and in ascertaining this, will take into consideration the business integrity, financial resources, facilities for performing the work, and experience in similar operation of the various bidders.

STATEMENT OF EXPERIENCE AND QUALIFICATIONS:
The bidder may be required, upon request, to prove to the satisfaction of Thomas County that he/she has the skill and experience and the necessary facilities and ample financial resources to perform the contract(s) in a satisfactory manner and within the required time. If the available evidence of competency of any bidder is not satisfactory, the bid of such bidder may be rejected, the successful bidder is required to comply with and abide by all applicable federal and state laws in effect at the time the contract is awarded.

NON-COLLUSION AFFIDAVIT:
By submitting a bid, the bidder represents and warrants that such bid is genuine and not fraudulent or collusive or made in the interest or in behalf of any person not therein named, and that the bidder has not directly or indirectly induced or solicited any other bidder to put in a fraudulent bid, or any other person, firm or corporation to refrain from bidding and that the bidder has not in any manner sought by collusion to secure to that bidder any advantage over any other bidder.

INTEREST OF:
By submitting a bid, the bidder represents and warrants that neither a commissioner nor Chairman of Thomas County has, in any manner, an interest, directly or indirectly in the bid or in the contract that may be made under it, or in any expected profits to arise therefrom.
DOCUMENTS DEEMED PART OF THE CONTRACT:
The notice, invitation to bidders, general conditions, and instructions for bidders, special conditions, specifications, bid and addenda, if any, will be deemed part of the contract.

STANDARD INSTRUCTIONS TO BIDDERS

1. The written specifications contained in this bid will not be changed or superseded except by written addendum from Thomas County. Failure to comply with the written specifications for this bid may result in disqualification by Thomas County.

2. All goods and materials will be F.O.B. Thomas County Board of Commissioners-Varies Departments, Thomasville, Georgia, in Thomas County and no freight, delivery or postage charges will be paid by Thomas County unless such charges are included in the bid price.

3. All bids must be sealed, received and in-hand at bid due date and time. Each bidder assumes the responsibility for having his/her bid received at the designated time and place without consideration, regardless of the postmark. Thomas County accepts no responsibility for mail delivery.

4. Each bid form submitted must include the name of the business, mailing address, the name, title and signature of the person submitting the bid. When submitting a bid package to Thomas County, the first page of your bid package should be the Bid Form listing price, delivery, etc. unless the bid form is requested to be in a separate sealed envelope.

5. No bids received after said time or at any place other than the time and place stated in the notice will be considered.

6. Thomas County may reject any and all bids, and must reject a bid of any party who has been delinquent or unfaithful in any formal contract with Thomas County. Also, the right is reserved to waive any irregularities or informalities in any bid in the bidding procedure. Thomas County will be the sole judge as to which bid is best, and in ascertaining this, will take into consideration the business integrity, financial resources, facilities for performing the work, and experience in similar operation of the various bidders.

7. Telephone bids will not be accepted unless stated in invitation.

8. No sales tax will be charged on any orders. Thomas County is exempt as outlined by Georgia State Law. 58-6000893

9. Bidders will state delivery time after receiving purchase order.

10. Unless otherwise stated, all bids submitted will be valid and may not be withdrawn for a period of 90 days from the due date of the bid.

11. Results of the bid will be e-mailed to the bidders after the award. Results of the bids are not available orally.

12. All responses must be submitted on the provided bid format. Exception from this format will not be accepted. Any offeror who believes that the bid format is unclear shall submit all questions upon receipt in writing.

2027 Janitorial Supplies
Jan 1, 2027 – June 30, 2027

CATEGORY	ITEM DESCRIPTION	QUANTITY/UNIT	EXCEPTION	ITEM #	UNIT PRICE	ESTIMATED USAGE (6 MO)
TRASH BAGS/CAN LINERS	24X32 BLACK .5 MIL	500/box				56 boxes
	24X33 BLACK 1 MIL	500/box				40 boxes
	33X39 BLACK 2 MIL	100/box				40 boxes
	38X58 BLACK 2 MIL	100/box				40 boxes
	30X36 WHITE XHEAVY	200/box				40 cases
	38X58 WHITE XHEAVY	100/box				26 cases
	30 GALLON, MEDIUM DUTY, 30X36, .50 MIL	250/case				
	60 GALLON, XHEAVY DUTY, GUSSETTED, 38X60, 0.8 MIL	100/case				40 cases
	60 GALLON, HEAVY DUTY, GUSSETTED, 38X60, 1.5 MIL	100/case				40 cases
	SANITARY NAPKIN CAN LINER	250/box				10 boxes
	8 QT BEIGE MEDIUM WASTEBASKET	each				
PAPER PRODUCTS	MULTI-FOLD PAPER TOWELS, BROWN, 9.5" X 9.25 ONLY	4000/case				45 cases
	HOUSEHOLD PAPER TOWELS 2-PLY	30 packs of 85 per case				25 cases
	TOILET TISSUE 2-PLY, 500 SHEETS/ROLL, MIN. 4"x 4"	96 rolls/case				30 cases
	WYPALL X60 TERI WIPER POP UP, 9.1X16.8	10 boxes of 126 per case				30 cases
	WYPALL X80 TOWELS	200/box				15 cases

CATEGORY	ITEM DESCRIPTION	QUANTITY/UNIT	EXCEPTION	ITEM #	UNIT PRICE	ESTIMATED USAGE (6 MO)
	PAPER TOWEL, ROLL TYPE, BLEACHED, 8" X 350'	12/case				26 cases
	PAPER TOWEL, ROLL TYPE, UNBLEACHED, 8" X 350"	12/case				6 cases
MOPS/BROOMS/ BRUSHES	60" TAPERED WOOD HANDLE	each				10 each
	60" METAL TIP WOOD HANDLE	each				10 each
	60" MOP HANDLE, METAL TIP, FEMALE	each				
	60" MOP HANDLE, CLIP-ON	each				
	10" TRUCK WASH BRUSH	each				6 each
	WAREHOUSE CORN BROOM	each				6 each
	LARGE ANGLE BROOM, PLASTIC	each				2 each
	RAYON WEBFOOT MOPHEAD, 16oz	each				10 each
	LAYFLAT MOPHEAD, SCREW-IN, 16oz	each				20 each
	20" WHITE POLISHING PAD	5/pack				8 packs
	20" BLACK HIGH PERFORMANCE STRIP PADS	5/pack				6 packs
	20" RED BUFFING PADS	5/pack				10 packs
	20" NATURAL TAN HOG'S HAIR BURNISHING PADS	5/PK				
	MOP HEAD, 16 OZ, RAYON LAYFLAT	each				
	5"X24" DUST MOP HEAD	each				10 each
	5"x24" DUST MOP FRAME	each				3 each
	30" FLOOR SQUEEGIE	each				6 packs

CATEGORY	ITEM DESCRIPTION	QUANTITY/UNIT	EXCEPTION	ITEM #	UNIT PRICE	ESTIMATED USAGE (6 MO)
	WIRE TOILET BOWL BRUSH, WOOD HANDLE	each				6 packs
	WINDOW SQUEEGIE	each				8 each
	MOP BUCKET SET	each				5 each
	DIRTY WATER BUCKET, 18 QT NO WRINGER	each				5 each
	ROUND DUSTER	each				
	HEAVY DUTY DUSTPAN	each				3 each
	20" PLUNGER, WOOD HANDLE, BLACK	each				
	19" CARPET BONNET	each				3 each
CHEMICALS	DIAL PUMP GOLD ANTI-BACTERIAL, REFILL	4 gal./case				14 cases
	DIAL ANTIBACTERIAL LIQUID HAND SOAP 7.5 OZ BOTTLES	12 -7.5 oz btls/case				
	SOFTSOAP SOOTHING ALOE VERA HAND SOAP REFILL	4-1 gal/case				
	HAND SANITIZER, ECONOMY SZ	4-2-liter btls/case				
	HAND SANITIZER, 8 OZ.	12-8 oz/case				
	DISINFECTANT BOWL CLEANER	12 QTS. / Per case				16 cases
	THICKENED BOWL/TILE CLEANER	12 quarts per case				16 cases
	LAUNDRY DETERENT POWDER	each				7 each
	DAWN DISH DETERGENT	8-38 oz/case				21 cases
	CASCADE DISHWASHER DETERGENT, POWDER	7-75 oz/case				

CATEGORY	ITEM DESCRIPTION	QUANTITY/UNIT	EXCEPTION	ITEM #	UNIT PRICE	ESTIMATED USAGE (6 MO)
	TILEX SOAP SCUM REMOVER	12-16 oz. btls/cs				4 cases
	MOLD & MILDEW STAIN REMOVER	12-32 OZ/CASE				
	LEMON DETERGENT DISINFECTANT	4-1 gal/case				
	BIO-ENZYMATIC DIGESTANT, CLEANER & DEODORIZER	12 qt/case				
	GOLD & KLEEN ANTI-MICROBIAL REFILLS	12 800 ml. btls/case				6 cases
	NON-AMMONIA FLOOR STRIPPER	5 gal. pail				4 each
	FLOOR SEALANT #117	5 gal. pail				4 each
	MIRROR FINISH FLOOR WAX	5 gal. pail				4 each
	PINE CLEANER, CONCENTRATED	4 gal/case				
	BLEACH, CHLORINE TYPE, LIQUID, CLO WHITE OR EQUAL	6/gallons				18 cases
	GLASS CLEANER	12-19 oz. btls/cs				20 each
	FOAMING AEROSOL GLASS CLEANER	12-20 oz cans/cs				12 cases
	FOAMING GERMICIDAL CLEANER	12-20 oz cans/cs				
	AJAX BLEACH CLEANER	24/bx				2 cases
	LAVA PUMICE BAR	48/bx				6 cases
	STAINLESS STEEL POLISH OIL	12-20 oz. btls/cs				5 cases
	AEROSOL AIR FRESHENER DISPENSER REFILLS 7 OZ.	12-7 oz. cans/cs				5 cases

CATEGORY	ITEM DESCRIPTION	QUANTITY/UNIT	EXCEPTION	ITEM #	UNIT PRICE	ESTIMATED USAGE (6 MO)
	DISINFECTANT SPRAY	12-15 oz. cans/cs				15 cases
	ODOR NEUTRALIZER SPRAY	12 QTS /cs				5 cases
	ODOR ELIMINATOR CONCENTRATED	1 GAL 4/CS				
	HEAVY DUTY DEGREASER *PURPLE POWER OR EQUIVALENT ONLY	4-1 gal. bottles/cs OR 1 GAL EACH				5 cases
	BULLDOZER A/P CLEANER	12-32 oz. bottles/case				3 cases
	CLEANSER, AJAX OR EQUAL	30/case				8 cases
	PINK BOWL BLOCKS	12/case				
	AEROSOL AIR FRESHENER 10 oz or greater only*	12-10 oz cans/cs	*No Refill cans*			
	AEROSOL AIR FRESHENER (7 OZ. REFILLS)	12-7 oz cans/cs				
	LEMON FURNITURE POLISH	12-20 oz cans/cs				
	SHEILA SHINE STAINLESS STEEL POLISH	12-10 oz cans/cs				
MISC.	AEROSOL AIR FRESHENER DISPENSERS (FOR 7 OZ. REFILLS)	each				
	CAR WASH (AMBULANCE/FIRE TRUCK WASH)	55 gal. drum				
	PREMIUM SCRUBBING SPONGE	20/pk				5 packs
	COTTON CLEANING RAGS	25#				
	3" CASTOR DOLLY	each				1 each
	VINYL TIRE DRESSING	4 gal/cs				5 each
	POLY. GLOVES, MED, SM	1000/cs				9 cases

CATEGORY	ITEM DESCRIPTION	QUANTITY/UNIT	EXCEPTION	ITEM #	UNIT PRICE	ESTIMATED USAGE (6 MO)
	POLY. GLOVES, LRG	1000/cs				3 cases
	POLY. GLOVES, X-LRG	1000/cs				
	PWDR FREE VINYL GLOVES, SM, MED, LRG	1000/cs				
	PWDR FREE VINYL GLOVES, X-LRG	1000/cs				4 cases
	GLOVES, FLOCK LINED X-LRG	12 pair/pk				
	NITRILE GLOVES, 5 MIL, SM, MED, LRG	1000/cs				5 cases
	NITRILE GLOVES, 5 MIL, X-LRG	1000/cs				5 cases
	STYROFOAM CUPS, 8 OZ	1000/cs				6 cases
	STYROFOAM CUPS, 12 OZ	1000/cs				36 cases
	STYROFOAM CUPS, 16 OZ	500/cs				3 cases
	PAPER CUPS, CONE, 4 OZ	5000/CS				
	SPRAY BOTTLES	each				50 each
	SPRAY BOTTLE TRIGGERS	each				50 each
	URINAL SCREENS	12/cs				4 cases
	RESCUE ONE STEP DISINFECTANT CLEANER & DEODORIZER (VETERINARY USE)	1 GALLON	*This brand only*			
	NABC NON-ACID DISINFECTANT BATHROOM CLEANER (FLORAL SCENT)	1 QT 12/CS				
	WALL MOUNT AUTOMATIC HAND SOAP/SANITIZER DISPENSER 40 OZ	1 EACH				

It is agreed by the undersigned bidder that the signature and submission of this bid represent the bidder's acceptance of all terms, conditions and requirements of bid specifications and, if awarded, the bid will represent the agreement between the parties.

Company Name: _____

Address: _____ City/State/Zip: _____

Contact Person: _____ Title: _____

Telephone Number: _____ Fax Number: _____ E-Mail: _____

Signature of Authorized Representative: _____

(sign manually, in ink)

Name Printed: _____ Title: _____ Date: _____

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see Instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

Requester's name and address (optional)

6 City, state, and ZIP code

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

		–							

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** ▶ | **Date** ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*