

Thomas County Board of Commissioners

Purchasing Department

February 17, 2025
INVITATION TO BID

Resurfacing

Hansell Chastain, Horse Shoe Circle, Lower Cairo

You are invited to submit a sealed bid for providing the following **Resurfacing - Hansell Chastain, Horse Shoe Circle, Lower Cairo** - for the Thomas County Board of Commissioners. Attached are the general conditions, standard instructions, bid specification, and bid form. Variation from the given specifications should be noted on the bid form with an explanation of said variation(s) attached. Bids are to be marked with bidder's name and address and labeled: **Bid for "2025 Resurfacing"** and mailed or delivered to the following address no later than 2:00 p.m.; local time, Friday, March 14, 2025.

Deadline for receiving bids:	<u>03/14/2025</u>	<u>2:00 p.m.</u>
Bid opening:	<u>03/14/2025</u>	<u>2:00 p.m.</u>
Committee Review:	<u>04/01/2025</u>	<u>4:00 p.m.</u>
Tentative Award Date:	<u>04/08/2025</u>	<u>2:00 p.m.</u>

Bid for "2025 Resurfacing"

Address all bids to: THOMAS COUNTY BOARD OF COMMISSIONERS
ATTN: PURCHASING DEPARTMENT
P.O. Box 920
116 West Jefferson Street
Thomasville, Georgia 31799

Any inquiries concerning this bid should be made to Nisha Thurman, Purchasing at the above location or at (229) 225-4100. nisha.thurman@thomascountyga.gov

UPON RECEIPT OF THIS INVITATION – PLEASE CALL OR E-MAIL CONFIRMATION OF RECEIPT.

GENERAL CONDITIONS

No bids received after said time or at any place other than the time and place stated in the notice will be considered.

WITHDRAWAL OF BID:

A bidder may withdraw his bid before the expiration of the time during which bids may be submitted without prejudice to the bidder, by submitting a written request of withdrawal to the Thomas County Board of Commissioners, Purchasing Department.

REJECTION OF BID:

Thomas County may reject any and all bids, and must reject a bid of any party who has been delinquent or unfaithful in any formal contract with Thomas County. Also, the right is reserved to waive any irregularities or informalities in any bid in the bidding procedure. Thomas County will be the sole judge which bid is best, and in ascertaining this, will take into consideration the business integrity, financial resources, facilities for performing the work, and experience in similar operation of the various bidders.

STATEMENT OF EXPERIENCE AND QUALIFICATIONS:

The bidder may be required, upon request, to prove to the satisfaction of Thomas County that he/she has the skill and experience and the necessary facilities and ample financial resources to perform the contract(s) in a satisfactory manner and within the required time. If the available evidence of competency of any bidder is not satisfactory, the bid of such bidder may be rejected. The successful bidder is required to comply with and abide by all applicable federal and state laws in effect at the time the contract is awarded.

NON-COLLUSION AFFIDAVIT:

By submitting a bid, the bidder represents and warrants that such bid is genuine and not fraudulent or collusive or made in the interest or in behalf of any person not therein named, and that the bidder has not directly or indirectly induced or solicited any other bidder to put in a fraudulent bid, or any other person, firm or corporation to refrain from bidding and that the bidder has not in any manner sought by collusion to secure to that bidder any advantage over any other bidder.

INTEREST OF:

By submitting a bid, the bidder represents and warrants that neither a Commissioner nor Chairman of Thomas County has, in any manner, an interest, directly or indirectly in the bid or in the contract that may be made under it, or in any expected profits to arise therefrom.

DOCUMENTS DEEMED PART OF THE CONTRACT:

The notice, invitation to bidders, general conditions, and instructions for bidders, special conditions, specifications, bid and addenda, if any, will be deemed part of the contract.

STANDARD INSTRUCTIONS TO BIDDERS

1. The written specifications contained in this bid will not be changed or superseded except by written addendum from Thomas County. Failure to comply with the written specifications for this bid may result in disqualification by Thomas County.
2. All goods and materials will be F.O.B. Thomas County Board of Commissioners – **Job Sites, Thomasville, Georgia, in Thomas County** and no freight or postage charges will be paid by Thomas County unless such charges are included in the bid price.
3. All bids must be sealed, received and in-hand at bid due date and time. Each bidder assumes the responsibility for having his/her bid received at the designated time and place without consideration, regardless of the postmark. Thomas County accepts no responsibility for mail delivery.
4. Each bid form submitted must include the name of the business, mailing address, the name, title and signature of the person submitting the bid. When submitting a bid package to Thomas County, the first page of your bid package should be the Bid Form listing price, delivery, etc. unless the bid form is requested to be in a separate sealed envelope.
5. No bids received after said time or at any place other than the time and place stated in the notice will be considered.
6. Thomas County may reject any and all bids, and must reject a bid of any party who has been delinquent or unfaithful in any formal contract with Thomas County. Also, the right is reserved to waive any irregularities or informalities in any bid in the bidding procedure. Thomas County will be the sole judge as to which bid is best, and in ascertaining this, will take into consideration the business integrity, financial resources, facilities for performing the work, and experience in similar operation of the various bidders.
7. Telephone bids will not be accepted unless stated in invitation.
8. No sales tax will be charged on any orders. Thomas County is exempt as outlined by Georgia State Law.
9. Bidders will state delivery time after receiving order.
10. Unless otherwise stated, all bids submitted will be valid and may not be withdrawn for a period of 180 days from the due date of the bid.
11. Any bidder who wishes to receive a bid tabulation is required to enclose a self-addressed stamped envelope. The results will be mailed after tabulation is complete. Results of the bids will not be available orally.
12. All responses must be submitted on the provided bid format. Exception from this format will not be accepted. Any offeror who believes that the bid format is unclear shall submit all questions upon receipt.

Insurance/Bonding:

A. EVIDENCE OF INSURANCE:

Prior to execution of the contract, the Contractor shall file, with the Owner, evidences of insurance from the insurer, certifying to the coverage of the insurance required herein. The evidences of insurance shall be certified by a properly authorized officer, agent, general agent or qualified representative of the insurer, and shall certify the names of the insured, the type and amount of insurance, the location and operations to which the insurance applies, and the expiration date. The evidences shall include the agreement of the insurer to give, by registered mail, notice to the Owner and at least 30 calendar days prior to the effective date of cancellation, lapse, or material change in the policy.

B. CERTIFICATE OF INSURANCE:

This Certificate of Insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by the policies listed herein. Notwithstanding any requirement, term, or condition of the contract with the respect to which this certificate is issued, the insurance afforded by the policies described herein is subject to the terms, exclusions and conditions of such policies.

C. CANCELLATION OF INSURANCE:

If the insurance is canceled, the Contractor shall deliver to the Owner new policies of insurance and the receipts for payment of premiums thereon. Should the Contractor neglect to obtain and maintain in force such insurance, and deliver such policy or policies and receipts to the Owner, then it shall be lawful for the Owner to obtain and maintain such insurance. The Contractor hereby appoints the owner his true and lawful attorney, to do the things necessary for this purpose. Money expended by the Owner under the provisions of this paragraph for insurance premiums shall be charged to the Contractor. Failure of the Owner to obtain such insurance shall in no way relieve the Contractor of his responsibilities under this contract.

D. PUBLIC LIABILITY:

1. Successful bidder will be required to furnish a certificate of liability insurance in an amount not less than (\$1,000,000.00) one million dollars per occurrence to protect the county throughout the life of the contract against "all risks". Coverage to include but not be limited to general liability; comprehensive form, premises/operations, underground explosion and collapse, products / completed operations, contractual, independent contractors, broad form property damage, personal injury, and automobile liability. Worker's compensation and employer's liability are to be statutory amounts. Certificate must be furnished within (10) ten calendar days of a "notice of award" being issued.

2. Liability insurance shall indemnify the Contractor and his subcontractors against loss from liability, imposed by law, upon or assume under contract by the Contractor or his subcontractors, for damages on account of such bodily injury and property damage. The insurance shall also indemnify the Contractor and his subcontractors against losses related to completed operations and products. The insurance shall be provided by a comprehensive, broad form occurrence property damage liability policy written by licensed underwriters. The policies shall cover operations, owned and no owned vehicles and equipment, contractors' protective

coverage blanket, contractual liability, and completed operations liability. The liability insurance shall not exclude explosion, collapse, underground excavation, or removal of lateral support and shall include cross liability. The Owner, the Construction Manager, the design engineer, and their officers, principals, agents, subcontractors, and employees shall be named as additionally insured on the liability policies.

3. WORKERS COMPENSATION INSURANCE:

Contractor and the subcontractors shall cover or insure under applicable laws relating to workers compensation or employer's liability insurance, their employees, working on or about the construction site, regardless of whether such coverage or insurance is mandatory or merely elective under the law. The contractor shall defend, protect, save harmless the Owner from and against claims, suits and actions arising from failure of the Contractor or the subcontractors to maintain such insurance.

4. BID SECURITY:

a. BID BOND: Bids must be accompanied by a bid security of not less than (10%) ten percent of the total amount of the bid. The guarantee may be in the form of a cashier's check, certified check, bank draft, or an irrevocable letter of credit made payable to Thomas County Commissioners, or a bid bond issued by a surety company licensed to issue such bonds in the State of Georgia. The guarantee shall insure the execution of the contract document and the furnishing of a payment bond and a performance bond. Upon the county naming a successful bidder, all other bid bonds will be returned at that time.

b. PAYMENT AND PERFORMANCE BONDS: The bid security of the successful bidder will be retained until such bidder has executed the contract documents, furnished the required contract security and met the other conditions of the "Notice of Award", whereupon the bid security will be returned. Bonds must be submitted within (15) fifteen calendar days after being furnished a "Notice of Award". All bonds must be written on a surety company licensed to do business in Georgia. If the successful bidder fails to execute and deliver the contract documents and furnish the required contract security within (15) fifteen calendar days after the notice of award, owner may annul the "Notice of Award" and bid security of that bidder will be forfeited. The bid security of the bidders whom owner believes to have a reasonable chance of receiving the award may be retained by owner until the earlier of seven days after the effective date of the agreement or 61 days after the bid opening, whereupon bid security furnished by such bidders will be returned.

c. SUBCONTRACTORS TO THE GENERAL CONTRACTOR: In addition, any subcontractor must provide (100%) one hundred percent payment and performance bonds to the successful contractor when the value of the subcontract to the successful bidder is (\$20,000.00) twenty thousand dollars or more. A copy of the subcontractor bonds issued to the contractor must be provided to the county before the subcontractor is allowed to do any work. Upon receipt of payment and performance bonds, successful bidder's bid bond will be returned. All bonds must be written on a surety company

licensed to do business in Georgia. Retainage will be held in compliance with Georgia Law.

d. RETAINAGE: Retainage will be held in compliance with Georgia Law. Thomas County normally holds (10%) ten percent retainage throughout the entire project and will release retainage at the point of final completion and final acceptance by the County.

THOMAS COUNTY BOARD OF COMMISSIONERS
THOMASVILLE, GEORGIA
PROJECT INFORMATION

Scope of work: Furnish all materials, labor, and equipment to resurface approximately 4.78 miles – Hansell Chastain, Horse Shoe Circle, and Lower Cairo, including traffic control and striping to Georgia DOT standards

Road descriptions:

Hansell Chastain Road, CR 80, between SR 202 and Hall Road, 1.22 miles, paving width 20'

Horse Shoe Circle, CR 338, off US 319 North, .65 miles, paving width 20'

Lower Cairo Road, CR 120, between US 319 West Bypass to the end of pavement, 2.91 miles, paving width 18'

Construction Time: Schedule

A. Schedule of Award and start dates: Award date 2/13/2024, Notice of Award and Sample Contract 2/15/2024, Payment and Performance Bonds and Contract completion 3/01/2024.

B. The contractor shall be assessed liquidated damages in the amount of \$200.00 per calendar day (with the exception of weekends and holidays) for any paving not completed by 120 calendar days of contractors established start date.

C. Failure to complete a single road paving operations, excluding patching, final striping, and signage, (e.g., shoulder clipping, milling, leveling, resurfacing, etc.) within twenty-one "21" working days (excluding Sunday), from the start date of any of the paving operations, will result in the assessment of Liquidated Damages at a rate of \$500.00 per workable day.

PROJECT SPECIFICATIONS

1. Traffic control
 - It is the responsibility of the contractor to furnish and maintain all traffic control signs and devices in conformance to the manual on uniform traffic control devices (MUTCD) and to follow Section 150-Traffic Control (latest version as posted on the GDOT website)
 - It is the responsibility of the contractor to install soft/low shoulder signs
 - All signs to remain until grassing by county is acceptable
2. Contractor shall fill all dips in and along pavement edge
3. All intersecting roads shall be resurfaced 30' past edge @ 165 lbs. of asphalt
4. All dirt roads shall be paved to the existing apron at 180 lbs.
5. All driveways shall have a 2' lip paved and not to exceed 3'
Note: Any special needs driveways will be discussed at the pre-bid
6. Pavement marking
 - 4" temporary striping required same day as resurfacing or milling
 - 5" pavement marking after 30 calendar days of final paving operation
7. Material and work and equipment
 - All materials will be furnished by the contractor to meet Georgia DOT specifications
 - All work will meet Georgia DOT specifications
 - All equipment must meet GDOT standards
 - Equipment must be free of all leaks of fuel, oil hydraulic, etc.
8. Contractor will supply Thomas County inspector with all necessary job mix formulas that meet GDOT standard specification section 828, two weeks prior to job start date.
9. Contractor to follow GDOT standard specifications section 413 for bituminous tack coat
10. Samples, Test, and Cited Specifications:

- Contractor must supply Thomas County inspector with a list of names and phone numbers for its Quality Control Management Team as per GSP21 GDOT Manual, two weeks prior to job start date
 - A random sample will be taken for every Lot (500 tons) of asphalt, contractor will be contacted by Thomas County inspector prior to job start with load number from which sample is to be pulled from
 - All quality control samples shall be taken and tested by the contractor's designated certified quality control technician. Such test shall be performed at the contractor's expense and in accordance with the test established by GDOT. Copies of all tests performed by the contractor shall be furnished to the inspector and will become a part of the project records.
 - At the discretion of the department, the Contractor's quality control test may be used as acceptance tests. The Department will maintain surveillance of the Contractor's Quality Assurance Acceptance Program and shall take samples and conduct test as necessary to verify correctness of the Contractor's quality control tests and determine acceptability of materials and construction. The Contractor shall be responsible for the quality of the construction and materials incorporated therein.
11. It is the Contractor's responsibility to maintain that all driveways during construction are neat, and user accessible
 12. Quality joints must be made as per section 400-2 and will be only acceptable by Thomas County inspectors.
 13. Road shoulders
It is the responsibility of the contractor to clip shoulders for resurfacing
 14. Inspection
 - Inspection on the project will be done by Thomas County Public Works
 - Contractor shall notify inspector if work is delayed due to weather or equipment failure
 15. Emulsion tack
 - Calculated at .06 gal per square yard
 - CRS-2H or approved equal – payable by weight tickets only
 16. All mailboxes, minor signs, or other such items to be relocated due to this construction shall be performed by the contractor and the cost of this relocation shall be included in the bid price. There will be no separate pay item for this work.

17. Contractor shall provide Variable Message Boards if there are any night lane closures requiring traffic lane shifts.
18. A single line of Raised Pavement Markers placed every 40' with two way reflectors. As per Thomas County specifications.

THOMAS COUNTY BOARD OF COMMISSIONERS
 THOMASVILLE, GEORGIA
 ROAD RESURFACING BID SHEET

Project: Hansell Chastain Road

Road, 1.22 miles total / 20' asphalt width

LINE	ITEM DESCRIPTION ROADWAY	APPROX QUANTITY OR UNITS	UNIT PRICE	BID AMOUNT
1	150-1000 Traffic Control	LS	\$	\$
2	151-1000 Mobilization	LS	\$	\$
3	415-5000 Asphalt Conc open graded crack relief interlayer, group-blend including bitum material and H lime (80 lbs per sy)	619 TONS	\$	\$
4	402-3123 Recycled asphalt conc. <u>12.5</u> mm superpave, type 1, blend 1, including bitum material and H lime (125 lbs per sy)	967 TONS	\$	\$
5	413-1200 Bituminous tack coat	1,717 GAL	\$	\$
6	653-1502 Roadway striping – thermoplastic , centerline yellow (solid, double solid, skip, skip solid) GDOT standards	LS	\$	\$
7	652-2501 Roadway striping, high build according to Georgia DOT standards – White line only	LS	\$	\$
8	653-1704 Thermoplastic solid traffic stop bar, 24", white	2 EA	\$	\$
9	429-1000 Thermoplastic Rumble Strip	6 EA	\$	\$

TOTAL BID \$ _____

THOMAS COUNTY BOARD OF COMMISSIONERS
THOMASVILLE, GEORGIA
ROAD RESURFACING BID SHEET

Project: Horse Shoe Circle

Road, .65 miles total / 20' asphalt width

LINE	ITEM DESCRIPTION ROADWAY	APPROX QUANTITY OR UNITS	UNIT PRICE	BID AMOUNT
1	150-1000 Traffic Control	LS	\$	\$
2	151-1000 Mobilization	LS	\$	\$
3	415-5000 Asphalt Conc open graded crack relief interlayer, group-blend including bitum material and H lime (<u>80</u> lbs per sy)	<u>330</u> TONS	\$	\$
4	402-1812 Recycled asphalt conc. leveling, including bitum material & H lime (<u>50</u> lbs per sy)	<u>40</u> TONS	\$	\$
5	402-3101 Recycled asphalt conc. <u>9.5</u> mm superpave, type 1, blend 1, including bitum material and H lime (<u>125</u> lbs per sy)	<u>515</u> TONS	\$	\$
6	413-1200 Bituminous tack coat	<u>950</u> GAL	\$	\$
7	653-1502 Roadway striping – thermoplastic , centerline yellow (solid, double solid, skip, skip solid) GDOT standards	LS	\$	\$
8	652-2501 Roadway striping, high build according to Georgia DOT standards – White line only	LS	\$	\$
9	653-1704 Thermoplastic solid traffic stop bar, 24", white	<u>2</u> EA	\$	\$

TOTAL BID

\$ _____

THOMAS COUNTY BOARD OF COMMISSIONERS
THOMASVILLE, GEORGIA
ROAD RESURFACING BID SHEET

Project: Lower Cairo Road

Road, 2.91 miles total / 18' asphalt width

LINE	ITEM DESCRIPTION ROADWAY	APPROX QUANTITY OR UNITS	UNIT PRICE	BID AMOUNT
1	150-1000 Traffic Control	LS	\$	\$
2	151-1000 Mobilization	LS	\$	\$
3	415-5000 Asphalt Conc open graded crack relief interlayer, group-blend including bitum material and H lime (80 lbs per sy)	<u>1,327</u> TONS	\$	\$
4	402-3123 Recycled asphalt conc. <u>12.5</u> mm superpave, type 1, blend 1, including bitum material and H lime (<u>125</u> lbs per sy)	<u>2,075</u> TONS	\$	\$
5	413-1200 Bituminous tack coat	<u>3,688</u> GAL	\$	\$
6	653-1502 Roadway striping – thermoplastic , centerline yellow (solid, double solid, skip, skip solid) GDOT standards	LS	\$	\$
7	653-5001 Remove existing traffic markings – ARROW	<u>1</u> EA	\$	\$
8	653-0120 Thermoplastic PVMT marking, ARROW, TP2	<u>1</u> EA	\$	\$
9	429-1000 Thermoplastic Rumble Strips	<u>6</u> EA	\$	\$

TOTAL BID

\$ _____

COST SUBTOTAL PAGE

Total Bid by Road

Hansell Chastain	\$ _____
Horse Shoe Circle	\$ _____
Lower Cairo	\$ _____
Total bid for all roads	\$ _____

It is agreed by the undersigned bidder that the signature and submission of this bid represent the bidder's acceptance of all terms, conditions and requirements of bid specifications and, if awarded, the bid will represent the agreement between the parties.

Company Name: _____

Address: _____ City/State/Zip: _____

Contact person: _____ Title: _____

Telephone Number: _____ Fax Number: _____ E-Mail: _____

Signed: (sign manually, in ink): _____

Name Printed: _____ Title: _____ Date: _____

Contractor Established Start Date: _____

THOMAS COUNTY, GA



CONTRACTOR AFFIDAVIT AND AGREEMENT

BY EXECUTING THIS AFFIDAVIT, THE UNDERSIGNED CONTRACTOR VERIFIES ITS COMPLIANCE WITH O.C.G.A. 13-10-19, STATING AFFIRMATIVELY THAT THE INDIVIDUAL, FIRM, OR CORPORATION WHICH IS CONTRACTING WITH THOMAS COUNTY HAS REGISTERED WITH AND IS PARTICIPATING IN A FEDERAL WORK AUTHORIZATION PROGRAM* [ANY OF THE ELECTRONIC VERIFICATION OF WORK AUTHORIZATION PROGRAMS OPERATED BY THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY TO VERIFY INFORMATION OF NEWLY HIRED EMPLOYEES, PURSUANT TO THE IMMIGRATION REFORM AND CONTROL ACT OF 1986 (IRCA) P.L. 99-603), IN ACCORDANCE WITH THE APPLICABILITY PROVISIONS AND DEADLINES ESTABLISHED IN O.C.G.A. 13-10-91

THE UNDERSIGNED FURTHER AGREES THAT, SHOULD IT EMPLOY OR CONTRACT WITH ANY SUBCONTRACTOR(S) IN CONNECTION WITH THE PHYSICAL PERFORMANCE OF SERVICES PURSUANT TO THIS CONTRACT WITH THOMAS COUNTY, GA; CONTRACTOR WILL SECURE FROM SUCH CONTRACTOR(S) SIMILAR VERIFICATION OF COMPLIANCE WITH O.C.G.A. 13-10-91 ON THE SUBCONTRACTOR AFFIDAVIT PROVIDED IN RULE 300-10-01-.08 OR A SUBSTANTIALLY SIMILAR FORM. CONTRACTOR FURTHER AGREES TO MAINTAIN RECORDS OF SUCH COMPLIANCE AND PROVIDE A COPY OF EACH SUCH VERIFICATION TO THOMAS COUNTY COMMISSIONERS' OFFICE AT THE TIME THE SUBCONTRACTOR(S) IS RETAINED TO PROVIDE THE SERVICE.

E-VERIFY USER IDENTIFICATION NUMBER

AUTHORIZATION DATE

JOB DESCRIPTION 2025 RESURFACING - HANSELL CHASTAIN, HORSE SHOE CIRCLE, LOWER CAIRO

LEGAL NAME OF BUSINESS _____

BY: AUTHORIZED OFFICER OR AGENT

DATE

TITLE OF AUTHORIZED OFFICE OR AGENT

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
____ DAY OF _____ 20__

NOTARY PUBLIC
MY COMMISSION EXPIRES:

*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Rule Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in Conjunction with the Social Security Administration (SSA)

LOWER TIER CONTRACTOR CERTIFICATION REGARDING DEBARMENT,

P.O. Box 920 • Thomasville, Georgia 31799 • (229) 225-4100 • Fax: (229) 584-9843

nisha.thurman@thomascountyga.gov

www.thomascountyboc.org

THOMAS COUNTY, GA



SUBCONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with (name of public employer) has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with Thomas County, GA; contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to Thomas County Commissioners' Office at the time the subcontractor(s) is retained to perform such service.

E-Verify User Identification Number

Authorization Date

BY: Authorized Officer or Agent
(Contractor Name) (Legal Name of Business)

Date

Title of Authorized Officer or Agent of Contractor

Job Description

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
DAY OF , 20

Notary Public
My Commission Expires:

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

Thomas County, GA



CONTRACTOR SAVE AFFIDAVIT

STATE OF GEORGIA

_____ COUNTY

By executing this affidavit under oath, as an applicant for a _____, County Georgia contract as referenced in O.C.G.A. § 50-36-1 and the August 1, 2010. "Report of the Attorney General on Public Benefits", I am stating the following with respect to my ability to enter into a contract with _____ County.

Name: _____
(Name of natural person applying on behalf of individual, business, corporation, partnership or other private entity)

1) _____ I am a United States Citizen

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20.

This ____ day of _____, 20 ____.

Signature of Applicant: _____

Printed Name: _____

Alien Registration number for non-citizens: * _____

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE ____ DAY OF _____, 20 ____

Notary Public _____

My Commission Expires: _____

*Note: O.C.G.A. §50-36-1 (e) (2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

SUSPENSION AND OTHER RESPONSIBILITY MATTERS

I hereby certify that I am the _____ and duly authorized representative of the firm of _____, whose address is _____, and I certify that I have read and understand the attached instructions and that to the best of my knowledge and belief the firm and its representatives:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by the Georgia Department of Transportation and by any Federal department or agency;
- (b) I acknowledge that this certification is provided pursuant to Executive Order 12549 and 49 DFR Part 29 and that this firm agrees to abide by the rules and conditions set forth therein for any misrepresentation that would render this certification erroneous, including termination of this agreement and other remedies available to the Georgia Department of Transportation and Federal Government.
- (c) I further acknowledge that this certificate is to be furnished to the Georgia Department of Transportation, in connection with the Prime Contractor Agreement involving participation of Federal-Aid Highway Funds, and is subject to applicable State and Federal laws, both criminal and civil.

Date _____ (seal)

CERTIFICATION OF SPONSOR
DRUG-FREE WORKPLACE

I hereby certify that I am a principle and duly authorized representative of _____
whose address is _____ and it is also that:

1. The provisions of Section 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated, relating to the "Drug-Free Workplace Act" have been complied with in full; and,
2. A drug-free workplace will be provided for the sponsor's employees during the performance of the contract; and,
3. Each subcontractor hired by the SPONSOR shall be required to ensure that the subcontractor's employees are provided a drug-free workplace. The SPONSOR shall secure from that subcontractor the following written certification: "As part of the subcontracting agreement with _____, _____ certifies to the subcontractor's employees during the performance of this contract pursuant to paragraph (7) of subsection (b) of the Official Code of Georgia Annotated Section 50-24-3"; and,
4. It is certified that the undersigned will not engage in unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

Date _____

Request for Taxpayer Identification Number and Certification

Give Form to the
 requester. Do not
 send to the IRS.

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification (required): <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶	
	<input type="checkbox"/> Other (see instructions) ▶	
Address (number, street, and apt. or suite no.)		Requester's name and address (optional)
City, state, and ZIP code		
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number									

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Employer identification number									

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
	PHONE (A/C, No., Ext):	FAX (A/C, No.):
INSURED	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A:	NAIC #
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> YES <input type="checkbox"/> NO (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

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