

# REQUEST FOR PROPOSAL



June 6, 2016

## PURCHASING DEPARTMENT

**P.O. BOX 920  
116 West Jefferson Street  
Thomasville, GA 31799**

### Disaster Debris Removal & Disposal

**DUE DATE AND OPENING DATE: June 29, 2016  
TIME: 2:00 p.m.**

Thelma Maxwell, Purchasing Agent  
(229)225-4100  
[thelma.maxwell@thomascountyga.gov](mailto:thelma.maxwell@thomascountyga.gov)  
[www.thomascountybc.org](http://www.thomascountybc.org)

## GENERAL SPECIFICATIONS

It is the intent of these specifications to furnish Thomas County with the following requisitioned equipment/service, according to the attached. It is clearly understood that the following are minimum specifications and are made in order to show the exact specifications of the equipment/service proposed.

The proposer agrees that Thomas County reserves the right to waive technicalities and to reject any or all proposals.

Thomas County reserves full freedom (in addition to the right to reject any and all proposals) in awarding proposals to consider all available factors including, but not limited to, price, the provision of needed and unneeded features, usefulness to the using department and prior County experience. Hence, the County may award proposals to other than the lowest proposer if in the judgment of the Board of Commissioners the interest of the County will be best served by award to another.

**All sealed proposals must have the proposer's name and address and labeled; Proposal for "Disaster Debris Removal & Disposal" on the front of the envelope. Sealed proposals are due and opened on Wednesday, June 29, 2016, 2:00 p.m.**

**NO PROPOSAL WILL BE CONSIDERED IF RECEIVED AFTER THE DATE AND TIME SPECIFIED!**

Any proposed price by the Contractor on any items offered to Thomas County shall be the price effective at the date of delivery.

No delivery date of "ASAP" (As Soon As Possible) shall be considered acceptable on items that have a maximum delivery date listed in the specifications.

Addendum(s) issued in a proposal must be acknowledged and submitted with the original proposal package.

Contractor Agrees that no item, supply, article, good, material, service or process provided by Contractor under the terms and conditions of this agreement shall in any way be affected, damaged, disabled, destroyed, or injured by the computer problem known as year 2000 problem. Further, if any affect, damage, disability, destruction, or other injury occurs as a result of any item, supply, article, good, material, service or process provided by the Contractor, then the contractor shall make County whole without additional charge, remuneration, or service due from the County.

All Shipping is to be FOB Thomasville, GA 31792 and included in the total price unless otherwise stated in the proposal document.

Please e-mail any questions to Thelma Maxwell at [thelma.maxwell@thomascountyga.gov](mailto:thelma.maxwell@thomascountyga.gov).

## INSTRUCTIONS TO PROPOSER'S

1. Proposals must be made upon the form of the proposal attached hereto. The County has requested, four (4) complete copies of the proposal. Proposals are to be marked with proposer's name and address and labeled; Proposal for "Disaster Debris Removal & Disposal". Proposals may be delivered to the Purchasing Department of Thomas County, located 116 West Jefferson Street, 2<sup>nd</sup> Floor Room #220, Thomasville, GA 31792 or mailed to P.O. Box 920, Thomasville, GA. 31799.
2. No proposer will be allowed to withdraw his bid for any reason whatsoever after the proposals have been opened unless otherwise stated in the specifications.
3. The following specifications represent the minimum general size, weight, capacity and performance characteristics desired in the equipment to be purchased. These requirements are not intended to prevent obtaining fair prices or to eliminate competition, but to insure, if possible, that all proposals submitted would not be subject to correction or alteration after the proposal has been filed, opened, and publicly read. In view of an unusual wide disparity in details of design and manufacture, complete descriptive literature and manufacturer's specifications must be submitted on each type of equipment offered. Thomas County reserves the right to evaluate any or all proposals, particularly where there is a range in specifications. Special consideration will be given to the ready availability of repair parts and service.
4. Federal or State taxes are not applicable to Georgia Counties under the United States Code Title 26 and Georgia Exemption Certificate Number 58-6000893.
5. The names of a certain brand, make, or definite specifications are to demote quality standard of the article desired. The County does not restrict proposers to be specific brand, make or manufacturer named; it is to set forth and convey to prospective proposers the general style, type, character and quality of the article desired.
6. The award of the contract will be awarded to the lowest responsible proposer taking into consideration quality performance and the time specified in the specifications for the performance of the contract.
7. Any item that the county has sent out for proposal(s) must be NEW equipment with the latest technology available. No remanufactured item will be accepted unless stated otherwise in the proposal specifications.

The Thomas County Board of Commissioners requests proposals from qualified contractors for Debris Removal and Disposal Services for a period of two (2) years, this contract is eligible for two (2) additional 12 month contract periods after the initial contract term if agreed upon by both parties. It is the intent of this solicitation to enter into a pre-event contract, which would result in no immediate cost to Thomas County. This solicitation will result in the selection of two experienced firms to remove and lawfully dispose of disaster generated debris (other than household garbage) from public property and public right of ways, and to set up and operate Temporary Debris Staging and Reduction Sites (TDSRS) in Thomas County immediately after a disaster.

## **QUALIFICATIONS**

In addition to the above, proposer shall submit the following information:

1. Contractor Identification:
  - a. Company name; identify if individual, partnership, or corporation; if incorporated, the state of incorporation, and parent company, if any.
  - b. Location of company headquarter and each branch.
  - c. Whether the company is publicly or privately held.
  - d. Organizational chart.
  - e. Names and phone numbers of personnel who are authorized to negotiate a contract with the County.
2. History and experience of the Contractor:
  - a. Information on the history of the company
  - b. Specific experience of the company and proposed staff in providing professional Operation/maintenance service for debris removal and disposal.
3. Management and technical support services and personnel:
  - a. All proposed staff by name and title, identifying Project manager
  - b. Where all proposed staff is currently located.
  - c. Whether the proposed staff is or will be employed full time.
4. Insurance and Bond Requirements:
  - a. Contractor must furnish liability and property damage insurance of not less than \$1,000,000.00 combined single limits for bodily and/or property damage, each incident. This insurance is non-cancelable during the duration of the warded contract. Proof of insurance qualifications should be supported by presenting certificate of insurance during the proposal process.
  - b. The County reserves the right to require the successful Contractor to provide both a performance and payment bond for the amount of the value of the contract to ensure faithful performance.

- c. The successful Contractor will be required to furnish a Workers' Compensation Insurance Certificate prior to commencing work to fulfill the contract. Employees, aids, staff, helpers, or any person who receives any form of consideration for services or who performs any services towards the execution of this Proposal is deemed to be the sole responsibility of the Contractor for the purposes of all Workers' Compensation and insurance claims. The County reserves the right to superintend the performance of this agreement only to the extent that the desired results are obtained. No recommendation or requirement in this Proposal and list of specifications should be deemed to obligate the County under the Workers' Compensation Act to Contractor's employees, aides, staff, helpers or any person who receives any form of consideration for services or who performs any services towards the execution of this proposal.
5. Contractor must attach Dunn & Bradstreet current ratings.
6. Each Contractor must answer the following questions completely. Failure to answer questions will result in disqualification.
  - a. Has your firm ever been terminated, replaced, or failed to complete work awarded under any operations contract? If so, name the client and describe the circumstances.
  - b. Has your firm been named as a defendant in any litigation brought on by your client as a result of an operations contract? If so, describe the circumstances fully.
7. After the specifications and other requirements have been reviewed, the Contractor will submit their final proposal.
8. If, for any reason the Contractor submits a proposal with deviations from the specifications and other requirements included herein these deviations must be clearly marked or noted on the final bid Proposal submitted to the County through a section of the bid proposal entitled "Deviations".

**2 YEAR CONTRACT  
PRICE PROPOSAL FORM  
DISASTER DEBRIS REMOVAL AND DISPOSAL**

**NOTE: Respondents are to make no changes to the table below and are to fill it out completely.**

**Values must be provided for all categories below or your response may be deemed non-responsive.**

**Rights-of-Way Vegetative Collection Rate**

Vegetative debris collected from public or private right-of-way (ROW) and improved public lands, hauled to, and dumped at the debris management Site(s). This includes the removal, collection, hauling, and disposal of all stumps less than 24 Inches in diameter and any stumps not originating in the ROW (including stumps removed by third parties and placed in the ROW).

0-15 miles \_\_\_\_\_

16-30 miles \_\_\_\_\_

31-60 miles \_\_\_\_\_

**Private Property Vegetative Collection Rate**

Vegetative debris collected from private property, hauled to, and dumped at the debris management site(s). This includes the removal, collection, hauling, and disposal of all stumps less than 24 inches in diameter and any stumps not originating in the ROW (including stumps removed by third parties and placed in the ROW).

0-15 miles \_\_\_\_\_

16-30 miles \_\_\_\_\_

31-60 miles \_\_\_\_\_

**Public Right of Way Construction and Demolition Collection Rate**

Construction and demolition debris collected from designated work zone, to, and dumped at the debris management site(s) or other designated location.

0-15 miles \_\_\_\_\_

16-30 miles \_\_\_\_\_

31-60 miles \_\_\_\_\_

**Cutting Partially Uprooted or Split Trees (Leaners)**

Falling partially uprooted or split trees from the ROW or the portion of the ROW and placing the debris in the ROW for haul-off.

**Partially Uprooted Leaner (Price is inclusive of excavating the root ball and placing it in the ROW)**

Diameter of tree at 2 feet from base

Less than 24 inches \_\_\_\_\_ Per tree  
24-36 inches \_\_\_\_\_ Per tree  
Greater than 36 inches \_\_\_\_\_ Per tree

**Split Leaner (No exposed root ball) (Price is inclusive of flush cutting the tree trunk)**

Diameter of tree at 2 feet from base

Less than 24 inches \_\_\_\_\_ Per tree  
24-36 inches \_\_\_\_\_ Per tree  
Greater than 36 inches \_\_\_\_\_ Per tree

**Removing hanging or partially broken limbs from trees in the ROW or limbs hanging over the ROW and placing the debris in the ROW for haul-off**

\_\_\_\_\_ Per Tree

**Demolition and Collection Rate**

Demolish identified structures in designated work zone. Remove C&D debris from designated work zone, hauled to, and dumped at a DM Site or other designated location.

\_\_\_\_\_ Per cubic yard

**Hazardous Stump Removal and Collection Rate**

Removal and collection of stumps partially uprooted in the ROW. Stumps will be identified and certified In the ROW by the County or its representative. Stumps will be hauled to and dumped at a debris management site(s) or other designated location.

24-36 Inches \_\_\_\_\_ Per Stump  
36-48 Inches \_\_\_\_\_ Per Stump  
Greater than 48 inches \_\_\_\_\_ Per Stump

**Stump Removal and Collection Rate**

Removal and collection of stumps brought the ROW. Stumps will be hauled to and dumped at a debris management site(s) or other designated location.

**According to FEMA guidelines for conversion of stumps to cubic yards.**

0-15 miles \_\_\_\_\_

16-30 miles \_\_\_\_\_

31-60 miles \_\_\_\_\_

**Backfill**

Supply and placement of clean fill dirt into holes created by stump removal in the ROW.

\_\_\_\_\_ Per Cubic Yard

\_\_\_\_\_ Per Ton

**Reduction of vegetative debris via burning at debris management site(s) or other designated location.**

\_\_\_\_\_ Per cubic yard

\_\_\_\_\_ Per Ton

**Reduction of vegetative debris via grinding at debris management site(s) or other designated location.**

\_\_\_\_\_ Per Cubic Yard

\_\_\_\_\_ Per Ton

**Sand Collection (Public Property) and Screening Rate**

Removal and collection of debris-laden sand from public property. Debris laden sand will be hauled to a designated location, screened, and stockpiled at a debris management site (s). (Debris generated from screened rejects will be hauled to a debris management site(s) or other designated location.)

\_\_\_\_\_ Per Cubic Yard

\_\_\_\_\_ Per Ton

**Sand Collection (Private Property) and Screening Rate**

Removal and collection of debris-laden sand from private property. Debris-laden sand will be hauled to a designated location, screened, and stockpiled at a debris management site(s). (Debris generated from screened rejects will be hauled to a debris management site(s) or other designated location.)

\_\_\_\_\_ Per Cubic Yard

\_\_\_\_\_ Per Ton

**Haul-out of reduced vegetative debris**

\_\_\_\_\_ Per Cubic Yard

\_\_\_\_\_ Per Ton

**Haul-out debris to final disposal site**

\_\_\_\_\_ Per Cubic Yard

\_\_\_\_\_ Per Ton

**Haul C&D debris to final disposal site**

\_\_\_\_\_ Per Cubic Yard

\_\_\_\_\_ Per Ton

**Marine Debris Removal**

Removal of storm generated debris from marine environments including streams, canals, and waterfronts.

\_\_\_\_\_ Per Cubic Yard

\_\_\_\_\_ Per Ton

**Bank Restoration**

Perform river and canal shoreline restoration to include any necessary excavation, compaction, fill, and backfill of embankment soils and materials to restore banks to preexisting conditions insofar as possible.

\_\_\_\_\_ Per linear foot

**Removal of storm-damaged vehicles and vessels from post-disaster environments including towing and aggregation.**

Transfer/Tow of typical passenger car \_\_\_\_\_ Per Vehicle

Transfer/Tow and Handling of recreational vessels up to 24' \_\_\_\_\_ Per Vehicle

Operation of secure aggregation site for vehicles and vessels \_\_\_\_\_ Per Day

Storage of each light and medium duty vehicle and/or vessels \_\_\_\_\_ Per Day

**\*Special Consideration: Large vehicles, trucks, buses, vessels, houseboats or vehicles/vessels within environmentally sensitive areas may require unexpected additional effort and further negotiation may be allowed on a case-by-case basis.**

**Hazardous Waste Removal and Biohazards**

Hazardous Waste/HHW Removal \_\_\_\_\_ Per Pound  
Dead Animal Collection \_\_\_\_\_ Per Pound

**Recovery and Handling of "White Goods" Units requiring liquids, oils, or gas recovery**

Gathering and hauling to temporary site and removal of all harmful or hazardous fluids to include but not limited to white goods, propane tanks, air conditioners, lawn mowers, grills, etc.

\_\_\_\_\_ Per Unit

TO: The Thomas County Board of Commissioners: I submit the following proposal for a two (2) year contract for a pre-disaster contract for Debris Removal and Disposal Services.

It is agreed by the undersigned vendor that the signature and submission of this bid represents the vendor's acceptance of all terms, conditions and requirements of bid specifications and, if awarded, the bid will represent the agreement between the parties.

**Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City/State/Zip:** \_\_\_\_\_

**Contact person:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_

**Signed: (sign manually, in ink)** \_\_\_\_\_  
Signature of Authorized Representative of the Company

**Name Printed:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# Thomas County, GA



## CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-19, stating affirmatively that the individual, firm, or corporation which is contracting with Thomas County has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA) P.L. 99-603), in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with Thomas County, GA; contractor will secure from such contractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to Thomas County Commissioners' Office at the time the subcontractor(s) is retained to provide the service.

\_\_\_\_\_  
E-Verify User Identification Number

\_\_\_\_\_  
Legal Name of Business

\_\_\_\_\_  
BY: Authorized Officer or Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title of Authorized Office or Agent

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Notary Public  
My Commission Expires:

\_\_\_\_\_

\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Rule Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in Conjunction with the Social Security Administration (SSA)

# Thomas County, GA



## SUBCONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-19, stating affirmatively that the individual, firm, or corporation which is contracting with Thomas County has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA) P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91

\_\_\_\_\_  
E-Verify User Identification Number

\_\_\_\_\_  
Legal Name of Business

\_\_\_\_\_  
BY: Authorized Officer or Agent  
(Subcontractor Name)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title of Authorized Office or Agent of Subcontractor

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

Notary Public  
My Commission Expires:

\_\_\_\_\_

\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Rule Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in Conjunction with the Social Security Administration (SSA)

Thomas County, GA



CONTRACTOR SAVE AFFIDAVIT

STATE OF GEORGIA  
\_\_\_\_\_ COUNTY

By executing this affidavit under oath, as an applicant for a \_\_\_\_\_, County Georgia contract as referenced in O.C.G.A. § 50-36-1 and the August 1, 2010. "Report of the Attorney General on Public Benefits", I am stating the following with respect to my ability to enter into a contract with \_\_\_\_\_ County.

Name: \_\_\_\_\_  
(Name of natural person applying on behalf of individual, business, corporation, partnership or other private entity)

1) \_\_\_\_\_ I am a United States Citizen

OR

2) \_\_\_\_\_ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.\*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20.

This \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signature of Applicant: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Alien Registration number for non-citizens: \* \_\_\_\_\_

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

Notary Public \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

\*Note: O.C.G.A. §50-36-1 (e) (2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below: